



## National Forum for Background Checks Summary of Meeting held July 07, 2017

Purpose: The June session was a meeting to finalize plans for the background check track at the AHFSA conference and the 2018 Forum planning meeting.

### Agenda

1. Forum role in AHFSA
2. Final agreement on sessions and participants
3. Topics for 2018 planning meeting
4. Logistics recap
5. Discuss next steps

### Attendees

Representatives from 13 States attended.

### Discussion, Decisions, Action Items

#### 1. AHFSA Conference and Logistics (James Joslin, OK)

- James updated members on the conference hotel situation.
- James conveyed the request from AHFSA leadership that Forum attendees operate as a part of AHFSA and participate in certain plenary functions.
- James confirmed the 2018 planning meeting for the afternoon of August 23.
- James addressed the purpose of the NBCP information table as distinct from the forum and individual State programs.

#### 2. Final Agreement on Background Check Sessions and Panelists (Ernie Baumann, CNA)

- Ernie described the sessions in general and stated that panelists would describe their State's program in regard to the topic of the session.
- Ernie stated that the panelists had information and experience that would be very valuable to representatives from States that are not in NBCP.
- Ernie presented the final list of sessions and the group discussed the objectives of each session including the importance of the Q and A at the end of each session.
- James put forward a request to Don Howard for a CMS welcome statement.
- James mentioned that Leticia Metherell has needed to minimize her role in line with a recent promotion. James also reminded members that next fiscal year the Forum would not have support from CNA.



**Action Items:**

- **Action Item:** Ernie will distribute final panelist lists and set up calls with panelists and panel moderators to identify talking points.
- **Action Item:** James will request a final confirmation of attendance.